

INSTRUCTIONAL DESIGNER

Job Classification

Adopted: May 28, 2006

Revised: August 22, 2024



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- Produce pedagogically related multimedia materials

LEVELS AND COMPETENCIES

The primary distinction between levels is reflected in the Level Descriptors. As levels increase, scope, complexity and degree of independence increase. Higher levels may perform duties of lower levels. Education and experience are stated at the minimum threshold for the level. Additional education or experience may be desirable for some positions.

Level 1

PCLS: 03001

Grade 76

Non-Exempt

Descriptors

Work is performed under gen incre TQi0.00000912 0 6125.17612 92 reW* n/E 12 Tf1 0 0 1 13742 38.4 Tm0



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discretion to ensure projects run efficiently and to the standards faculty are requesting. Organize the project sequence for multiple course design efforts. Consult with faculty in the process of making formal recommendations to University administrators regarding policies, use of appropriate instructional tools, and services that impact teaching and learning. May be responsible for fiscal management and/or policy development as they pertain to area of expertise. May negotiate contracts for projects done by the department with the University community. May serve as a team or project leader or lead** a work group. May supervise** a small staff of employees.

Knowledge, Skills, and Abilities

Same as level three, plus: Expert Knowledge in all areas of instructional design and theory as well as adult learning principles, including constructivism. Knowledge and understanding of sound research practices. Writing skills appropriate for publishing in academic journals. Ability to supervise**. Ability to develop and implement policy.

Education