

# Notice to Employees

As an employee of this company, you are covered by Unemployment Insurance (UI). The UI program is administered by the Division of Employment and Training Services of the Alaska Department of Labor and Workforce Development.

**The purpose of UI is to provide partial replacement of wages between jobs.** If a business has to reduce wages or hours, or temporarily lay off workers, UI gives workers financial security and temporary buying power so they can remain in the community. This, in turn, helps employers keep their trained workforce. UI payments protect the economy in Alaska's communities until unemployed workers are reemployed. UI helps to reduce the family and community problems caused by layoffs or a lack of jobs.

**You and your employer both pay your UI premiums (taxes).** You pay about 7 percent and your employer pays 7 percent. Generally speaking, if you receive one week of UI benefits, you receive as much or more than you paid into the program for the year. Your employer may withhold from your earnings the employee portion of the UI tax. Wages in excess of the maximum annual taxable wage set for the calendar year are non-taxable. Current and past years' maximum annual taxable wage base and the employee portion of the UI tax rates are posted on the Employment Security Tax website at: [labor.alaska.gov/esta/faq/w1.htm](http://labor.alaska.gov/esta/faq/w1.htm). mimedia

[be eligible for benefits.](#)

To file a **NEW** claim or ~~REFUND~~ **EXISTING** Alaska claim for UI benefits on the Internet, go to [labor Juneau/ outside Alaska](#): (07) ter. For the year you are claiming a refund, the filing deadline

your application is Dec. 1 of the following calendar year. (If you had more than the legal maximum employee deduction withheld by any one employer, your employer is responsible for refunding this excess deduction to you.) [http://www.dli.apr.com](#)